



## Social Security Letter for Wheaton College Students

### Student Employee Information, to be completed by Wheaton College employer:

Last Name	First Name	Middle Name
Wheaton ID #		Date of Birth (mm-dd-yyyy)

This letter serves to confirm that the student named above will be employed with \_\_\_\_\_ (department) in the position of \_\_\_\_\_. The student is expected to begin on \_\_\_\_\_ and work \_\_\_\_\_ hours weekly.

Wheaton College's EIN Number is **36-2182171**.

Sincerely,

\_\_\_\_\_  
Immediate Supervisor Signature

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Today's Date

### To be completed by Wheaton College DSO/PDSO

As provided by 8CFR 214.2(±)(9), the Designated School Official (DSO) grants permission for this student to work on-campus a cumulative maximum of 20 hours per week when school is in session and full-time during vacation periods. The student must maintain valid F-1 student status at Wheaton College in order to remain eligible for this employment.

I confirm that this student is enrolled full-time at Wheaton College.

\_\_\_\_\_  
Designated School Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
DSO Phone Number